

Piraeus, 17/02/2025

INVITATION FOR SUBMITTING OFFERS

“CONSTRUCTION AND DELIVERY OF STEEL ACCOMODATION LADDERS AND TOWER TYPE GANGWAYS”

1. Introduction

Piraeus Port Authority S.A. invites interested and eligible candidates for the construction and delivery of steel ladders of various types for the Ship Repair Department according to PPAs drawings, technical descriptions and specifications.

2. Scope of Work

The scope of work includes the construction, supply and delivery to Ship Repair Area of Perama & Drapetsona pier of the steel accommodation ladders and gangways in accordance with the relevant drawings, technical descriptions and specifications.

3. Eligibility Criteria

Eligible candidates to participate in this tender are legal entities holding a valid business license relevant to the scope of work and whose main activity is shipbuilding or the repair and maintenance of ships and/or floating structures.

4. Award Criterion

Award criterion is the Total lowest offered price. Candidates must fully meet the technical criteria of the invitation as detailed here and the respective annexes.

5. NDA Submission

All bidders are required to sign and submit a Non-Disclosure Agreement (NDA) as per Annex B for receiving any detailed tender documents. Only upon receipt of the signed NDA will PPA SA provide access to the relevant project documentation, including technical specifications, drawings, and other information related to the tender. NDA to be submitted to PPA SA until **21st of February 2025 at 15:00** (Greece time).

6. Participation Bank Guarantee Letter

For valid participation in the tender, the candidates must submit a Participation Bank Guarantee Letter amounting to three thousand euro (3,000 €) according to Annex E. The participation guarantee letter will have a validity period equal to six (6) months from the closing date of the tender.

The tender participation Guarantee shall be forfeited by PPA SA if, while it is in effect, (a) the candidate withdraws its offer or (b) the Contractor does not submit the award documentation in good time or does not come forward in good time to sign the contract or (c) the above persons provide false evidence or information relating to the grounds of disqualification.

The participation guarantee will be returned:

- (a) to the Contractor upon submission of the good performance letter of guarantee and
- (b) to unsuccessful candidates within two (2) months of the tender procedure being completed that is after contract signature.

7. Good Performance Bank Guarantee

A Good Performance Letter of Guarantee for the proper service implementation of agreed terms upon signing the Contract is required. The Good Performance Guarantee Letter must be issued in accordance with the template of Annex F of this Invitation by an Eligible Bank in favour of PPA for an amount equal to 10 % of the contractual amount VAT excluded.

The Good Performance guarantee will be returned upon contract's duration expiration (two months duration) and the signature of the protocol of receipt by PPA.

The guarantees required (participation, good performance) for this tender procedure may be in one of the following forms:

Letters of Guarantee in accordance to Annex E, F

Deposit to PPA (to one of the following PPA bank accounts) as a guarantee of the respective amount of money.

FINANCIAL INSTITUTION	BANK ACCOUNT (IBAN)
ΕΘΝΙΚΗ (NBG) BANK	GR1501101900000019050500651
ALPHA BANK	GR7101401250125002320006462
EUROBANK	GR4902600250000440201113841
PIRAEUS BANK	GR8501721140005114032172486

8. Offer Submission

Interested parties are invited to submit their offer until **04th of March 2025 at 15:00** by hard copy at PPA headquarters, Akti Miaouli 10 st. office 209. Late submissions will not be accepted.

Offers must be submitted in a sealed envelope marked as "**CONSTRUCTION AND DELIVERY OF STEEL ACCOMODATION LADDERS AND TOWER TYPE GANGWAYS**". The main folder will contain two separate sealed subfolders named "Technical Offer" and "Financial offer" containing documentation according to article 9 and 11 respectively.

All content of the technical offer will be also submitted in digital format (pdf files) on a CD or USB drive that will be included in the respective subfolder.

Interested Parties may receive additional information or clarifications in relation to this Invitation until 3 days included, prior to the expiry of the invitation by submitting questions via email to Procurement Dpt. to the following email address: procurement@olp.gr.

9. Technical offer

Within the technical offer the following must be included: (ON/OFF criteria).

1. General Certificate from Hellenic Business Registry (GEMI)
2. Detailed Certificate of Representation from Hellenic Business Registry (GEMI)
3. Certificate from the relevant Chamber, certifying the registration of the business and its specific profession in relation to the present invitation (Ship repair activities).
4. Tax clearance certificate valid and in force
5. Insurance clearance certificate valid and in force
6. Certificates of compliance for all welding materials to be used, such as welding rods, wires, filler metals, flux, etc
7. Welding procedures certification (WPS) that are applicable to the project
8. Welding procedure qualification records (WPQR) that are applicable to the project
9. A list of key personnel according to ANNEX C along with copies of valid welding certificates for all welders involved in the project.
10. A Solemn Declaration from the Tenderer's legal representative according to Annex D

10. Quality Control by Third-Party Inspection during Gangway Construction and before delivery

For the construction of the gangways, PPA will assign a Third-Party Inspection company with the following responsibilities:

- a) Review all relevant documentation submitted by the awarded candidate.
 - Raw materials and Filler material certificates
 - Welding Procedure Specifications.
 - Contractor Welding Procedure Qualification Records.
 - Contractor Welders' certificates.
- b) Conduct a comprehensive visual inspection of all welds and perform non-destructive testing (NDT), in accordance with the OEM-specified requirements.
- c) Conduct a thorough visual inspection and measure the thickness of the areas to be painted to ensure surface quality and adherence to specifications.
- d) Supervise the load test at contractor premises, where PPA will bear the cost of the relevant test.

11. Financial offer

The Financial Folder will contain the Financial Offer form as per Annex A filled and signed.

12. Duration of the Contract

The construction and delivery of the steel ladders and gangways is set at a maximum of two (2) months after the signing of the contract or the confirmation of awarding by the successful candidate. The successful candidate will confirm the awarding by replying in written by email to PPA no later than six (6) days from the date of the award notification.

13. Payment Terms

Payment terms: Thirty (30) days after the final acceptance from PPA's acceptance committee.

Required Documentation consists of:

1. Invoice to PPA SA
2. PPA certificate of acceptance

14. Delivery Terms

Location of delivery PPA Ship Repair Area of Perama & Drapetsona pier in two (02) months' time.

15. Other Terms and Conditions

Accommodation ladders & gangways will be constructed for the needs of PPA S.A Ship Repair Zone vessels. For the above items a study & construction drawing exists and have been reviewed by third party.

By submitting an offer, the candidate agrees to accept all terms and conditions outlined in this document. PPA SA reserves the right to accept or reject the tender unjustifiably and unwarrantedly and is not obliged to award the contract.

Both Greek and English language are accepted for this Invitation.

Before the delivery of the ladders and gangways a loading test and issue of relevant certification will take place by a third party inspection company. The loading test and certification will be of PPA responsibility and will bear all relevant costs associated with this actions. If the delivered ladders cannot be certified due

to construction errors, the contractor must correct them under the instructions of the PPA supervision and receipt committee.

Construction of the ladders and gangways should be done according to the construction drawings. In case of deviation, PPAs written approval must issued first.

The ladders will be equipped with safety net, appropriate for the scope of use. The color will be marine type and the shade of PPA's choice. The rollers will have an external wrapping of hard rubber material like Teflon or similar. Addinionally a metal plate with required data (eg permissible load, length, weight, number and PPA SA's logo) about each ladder must be welded on following the instructions of PPA's supervision & acceptance committee.

For PPA S.A.

DCEO Jin Beiyuan

Annex A: Financial Offer Form

Annex B: Non-Disclosure Agreement

Annex C: List of Key Personnel

Annex D: Solemn declaration

Annex E: Participation bank guarantee letter

Annex F: Good performance bank guarantee

ANNEX A: FINANCIAL OFFER FORM

To be filled by the Legal representative

A/A	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE (VAT EXC.) €	TOTAL PRICE € (VAT EXC.)
1	Construction and delivery of steel Accomodation Ladders of 10m length according to the provided by PPA drawing & specifications	pct	2		
2	Construction and delivery of steel Accomodation Ladders of 15m length according to the provided by PPA drawing & specifications	pct	5		
3	Construction and delivery of steel Accomodation Ladders of 20m length according to the provided by PPA drawing & specifications	pct	2		
4	Construction and delivery of suspended from vessels' side, steel tower type gangway according to the provided by PPA drawing & specifications	pct	2		
				(Total): €	
				VAT 24%: €	
				GRAND TOTAL: €	

Offer Validity 3 months from the closing date of the tender

Full name and signature:_____

E-mail:_____

Telephone:_____

Date:_____

ANNEX B: NON-DISCLOSURE AGREEMENT

Subject: Open Tender for the **“CONSTRUCTION AND DELIVERY OF STEEL ACCOMODATION LADDERS AND TOWER TYPE GANGWAYS”**

I, the undersigned,(father's name:), resident of..... (address:),
holder
of Police ID card/passport no. issued in on....., Legal Representative of
hereby
solemnly declare the following:

1. In the context of my participation as Tenderer/Candidate in the tender procedure, I hereby commit and undertake to keep strictly and fully confidential any confidential information which comes to my knowledge in relation to the above Tender; to apply any measures necessary to prevent any unauthorised access to such information; and to not reproduce or disclose such information to third parties.

The above obligations, which are hereby assumed by the Company I represent, shall apply for a term of three
(3) years.

In case I intentionally or negligently fail to fulfil the above commitments and obligations, I shall be liable to indemnify PPA SA for any damage that may arise from such failure.

Piraeus -...-2024

The declarer

*This declaration must be accompanied by the company's latest Certificate of Representation (GEMH or equivalent) to show that the Declarant is a legal representative.

ANNEX C: LIST OF KEY PERSONNEL

[illegible]

ANNEX D: SOLEMN DECLARATION

ΥΠΕΥΘΥΝΗ ΔΗΛΩΣΗ/SOLEMN DECLARATION

(άρθρο 8 Ν.1599/1986 / article 8 Greek Law 1599/1986)

Η ακρίβεια των στοιχείων που υποβάλλονται με αυτή τη δήλωση μπορεί να ελεγχθεί με βάση το αρχείο άλλων υπηρεσιών (άρθρο 8, παρ. 4 Ν. 1599/1986) The accuracy of the information provided by this solemn declaration may be confirmed with data held by other authorities (άρθρο 8 παρ. 4 Ν. 1599/1986) / (article 8 par. 4 of Greek Law 1599/1986)

ΠΡΟΣ/ΤΟ ⁽¹⁾ :	«Piraeus Port Authority SA» / Procurement Department								
First Name:				Last Name:					
Father's Name and Surname:									
Mother's Name and Surname:									
Date of Birth ⁽²⁾ :									
Place of Birth:									
ID or Passport Number:				Tel:					
Residence:			Street:			Nr:		p.c.:	
Αρ. Τηλεομοιοτύπου (Fax):				(E-mail):					

Με ατομική μου ευθύνη και γνωρίζοντας τις κυρώσεις ⁽³⁾, που προβλέπονται από της διατάξεις της παρ. 6 του άρθρου 22 του Ν. 1599/1986, δηλώνω ότι:

On my own responsibility and being fully aware of the sanction⁽³⁾ stipulated by article 22 par. 6 of Greek Law 1599/1986, I hereby declare that:

All certificates, evidence of experience, confirmation or other supporting documents included in this folder marked CONSTRUCTION AND DELIVERY OF STEEL COMMUNICATION LADDERS AND TOWER TYPE GANGWAYS” are true copies of the original documents (or copies issued electronically through the website of the issuing Authority) and accurate, and assuming an obligation to present the original documents in case the Tenderer is nominated as contractor.

I have been fully informed and aware of the present document, the technical specifications, and fully accepts them.

(4)

Ημερομηνία/Date: ... /.../ 20...

Ο – Η Δηλών / The undersigned

(Υπογραφή/Signature)

This Declaration is written in Greek language and the Greek text is solely binding. The translation in English is provided strictly for facilitation. In case of conflict between the foreign and Greek text, the Greek text shall prevail.

(1) Αναγράφεται από τον ενδιαφερόμενο πολίτη ή Αρχή ή η Υπηρεσία του δημόσιου τομέα, που απευθύνεται η αίτηση.

(2) Αναγράφεται ολογράφως.

(3) «Όποιος εν γνώσει του δηλώνει ψευδή γεγονότα ή αρνείται ή αποκρύπτει τα αληθινά με έγγραφη υπεύθυνη δήλωση του άρθρου 8 τιμωρείται με φυλάκιση τουλάχιστον τριών μηνών. Εάν ο υπαίτιος αυτών των πράξεων σκόπευε να προσπορίσει στον εαυτόν του ή σε άλλον περιουσιακό όφελος βλάπτοντας τρίτον ή σκόπευε να βλάψει άλλον, τιμωρείται με κάθειρξη μέχρι 10 ετών.

(4) Σε περίπτωση ανεπάρκειας χώρου η δήλωση συνεχίζεται στην πίσω όψη της και υπογράφεται από τον δηλούντα ή την δηλούσα.

ANNEX E: PARTICIPATION BANK GUARANTEE LETTER

Piraeus Port Authority S.A. (PPA S.A.)

10, Akti Miaouli

185 38, Piraeus Greece

Date:

Dear Sirs,

1. We have been advised that:

a)[Full Name], a [Type of Entity], lawfully established under the laws of [jurisdiction], with registered offices at [Full Address of Registered Office], registration number [number of corporations' or similar register], as lawfully represented (the "Candidate") intends to submit a binding offer (the "Offer"), in response to a document entitled **"CONSTRUCTION AND DELIVERY OF STEEL ACCOMODATION LADDERS AND TOWER TYPE GANGWAYS"**, issued by Piraeus Port Authority S.A. ("PPA" or "you") and dated (The "Call"). Capitalised terms not defined herein shall be used as defined in the Call.

2. We have been advised that the obligations of Candidates regarding their participation in the tender process are several and accept to be bound by and to honour this letter of guarantee whether or not a call on this instrument results from the act or omission of any of the persons named at the beginning of paragraph 3 below.

3. In view of the foregoing and at the request and for the account of the Candidate, we [Full Name of Eligible Bank], acting through our [●] branch of [Full Address], hereby guarantee irrevocably and unreservedly to PPA S.A. for the full and proper observance by, and compliance of the Candidate with the terms and conditions applicable to their participation in the Process, as well as for any and all other financial and non-financial obligations of the Candidate relating to its participation in the Process, each pursuant to Call and the provisions of applicable law, up to a maximum aggregate amount of (€)

4. We shall commit the above amount and shall pay same to you in whole or in such part as you may specify in writing, without any objection or pretext, within two (2) Athens business days following receipt of your first and simple demand in writing or by authenticated SWIFT making reference to this letter of guarantee and stating that the candidate(s) failed to comply with the terms

5. We hereby expressly and irrevocably waive the benefit of division and discussion, our right to invoke any of the objections of the prime obligor, including personal and non-personal objections and, in particular, any objection provided for under Articles 852-855, 862-863, 866, 867 and 869 of the Greek Civil Code and waiving also any and all of our rights under the said Articles.

6. No approval, act or consent on the part of any of the Candidates, the applicant(s) hereof or any third party shall be required for payment of any amounts hereunder. In addition, no objection or disagreement of any of the foregoing persons or their eventual recourse to courts of any jurisdiction or arbitral tribunals seeking non-forfeiture of this letter of guarantee shall be taken into consideration.

7. Subject to paragraph 8 below, this letter of guarantee is of indefinite duration and in any case shall remain in full force and effect until the earlier of: (a) the date on which all amounts available hereunder have been fully and actually drawn and paid to you; (b) upon receipt of your confirmation in writing or by authenticated SWIFT to the effect that you finally and irrevocably release us from any obligations hereunder.

8. This guarantee shall be governed and construed in accordance with Greek law. The courts of Piraeus, Greece shall have exclusive jurisdiction to resolve any disputes associated with this instrument.

Respectfully,

For [Eligible Bank]

[Authorized Signatures]

ANNEX F: GOOD PERFORMANCE BANK GUARANTEE

Piraeus Port Authority S.A. (PPA S.A.)

10, Akti Miaouli

185 38, Piraeus Greece

Date:

Dear Sirs,

1. Herewith we guarantee, irrevocably and unconditionally, waiving the right to divide and to require the debtor to pay first, in favour of Piraeus Port Authority S.A. Akti Miaouli 10, 18538 Piraeus, Greece and up to the amount of euro [.....] for the good performance of the contract with [...company name....], [...company address..], concerning the tender procedure initiated on [...date..], as subsequently amended accordingly of Piraeus Port Authority S.A. Akti Miaouli 10, 18538 Piraeus, Greece, with the subject: [...tender subject....] of total value euro [.....], in accordance with the number [....] purchase order of yours dated [.....].

2. The above amount of guarantee is held at your disposal which we are obliged to pay to you in whole or in part without any rejection or objection on our behalf and without considering the merits of your claim within three (3) days upon your written notice.

3. For the purpose of identification your written demand for payment and all other correspondences has to be presented to us in full by authenticated swift message to our swift address [.....] through the intermediary of a bank. Within the validity period of this guarantee, confirming that your original demand for payment or any other correspondence has been sent to us by registered mail or special courier and that the signatures appearing thereon are authentic and legally binding upon your company. Your written demand or other correspondence by registered mail or special courier shall be accompanied by a cover letter issued by the intermediary bank confirming that the signatures appearing on the beneficiary's attached document are authentic and legally binding upon your company. Your written demand and all other correspondence shall be issued in Greek or English language. For the avoidance of doubt, your demand for payment or any other correspondence shall be deemed to have lodged on the date on which your demand for payment or any other correspondence sent via registered mail or special courier is in our possession at our counters in [.....]

4. This guarantee is valid until [...] at the latest and will automatically become null and void, if your claim in the above form has not been received by us on or before the above mentioned expiry date regardless of such date being a banking day or not. Upon expiry, we shall be automatically released and discharged from all our liabilities under this guarantee, whether this guarantee is returned to us from cancellation or not.

5. This guarantee is personal to you and is neither assignable nor transferable.

6. If the guarantee is forfeited, the amount of the forfeiture is subject to the applicable stamp duty.

7. This guarantee is governed by Greek law and it is subject to the exclusive jurisdiction of the courts of Piraeus, Greece.

Respectfully,

For [Eligible Bank]

[Authorized Signatures]